

IntoAfrica Booking Form

Please use block capitals then email or mail the completed form to:

IntoAfrica UK Ltd, 40 Huntingdon Crescent, Sheffield, S11 8AX, UK

Trip title: _____ **Start date:** _____

Details of all persons booking on this trip – use separate sheet if necessary:

First name	Surname	Date of birth	Nationality	Passport number
1)
2)
3)
4)

Special dietary requirements, medical conditions or allergies:

.....

Name and address for all correspondence and contact:

.....
.....

Tel: **E-mail:**

Name and address of person we can contact in case of emergency:

.....
.....

Tel: **E-mail:**

Deposit: US \$ _____ : _____ or UK £ _____ ;

I the undersigned have been authorised on behalf of all persons named on this form to sign and accept the booking conditions. We confirm that we have all read and understand all the information provided relating to this trip and agree to abide by the booking conditions. We understand and accept that adventure travel in Africa involves greater risk of misfortune and danger than conventional holiday travel in more developed countries and confirm that we will obtain adequate insurance to cover such risks.

Name: _____ **Signed:** _____ **Date:** _____

IntoAfrica Booking Conditions

1) The contract

Your contract is with IntoAfrica UK Ltd ("the Company") of 40 Huntingdon Crescent, Sheffield S11 8AX, England. The terms and conditions of all agreements made with the Company shall be subject to and governed by English Law. When making a booking you accept that you have read and understand all the booking conditions and agree to abide by them.

2) Making a booking

We require a completed booking form and a deposit as advised. The person signing the booking form does so on behalf of all other persons mentioned on the form. A contract exists when we issue written email confirmation of your booking. We reserve the right to refuse any booking at our discretion.

3) Paying for the trip

The full balance of payment will be due 42 days before the departure date of any trip. If this balance is not received the Company reserves the right to treat your booking as cancelled. Travel costs may be affected by external factors beyond our control such as exchange rates, National Park fees and government imposed taxes. We reserve the right to impose any such surcharges on the cost of the trip. However should any such increases be greater than 5% you will be informed and may cancel your trip within 7 days of notification and be entitled to a full refund of any monies paid.

4) Travel Regulation Insolvency Protection (TRIP)

In accordance with the UK's "Package Travel and Package Tours Regulations" all passengers booking with IntoAfrica UK Ltd are fully insured for the initial deposit, and subsequently the balance of monies paid as detailed in your booking confirmation. The policy will also include repatriation if required, arising from the cancellation or curtailment of your travel arrangements due to the insolvency of IntoAfrica UK Ltd. This insurance has been arranged by Towergate Chapman Stevens through Zurich Insurance PLC. In the unlikely event of Insolvency, you must inform Towergate Chapman Stevens immediately on +44 (0) 1932 334140 or by email at tcs@towergate.co.uk. Please ensure you retain the booking confirmation as evidence of cover and value.

5) If you cancel your trip

Cancellation of your trip must be made in writing to us and be signed by the person whose name and signature appears on the booking form. As we may incur considerable costs if you cancel, we will retain your deposit and may impose the following cancellation charges: 42-32 days before departure 50%; 31-15 days before departure - 80%, 14 days or less before departure - 100%. We strongly advise you to take out suitable holiday insurance to cover such potential losses.

6) If we cancel your trip

In the unlikely event we have to cancel your booking as a result of unavoidable and extraordinary circumstances (see clause 7 below) we will offer you an alternative trip or, if that's unacceptable, refund all monies you have paid to us but the Company will have no further or other liability to you including in respect of compensation or other costs or expenses you incur.

7) Unavoidable and extraordinary circumstances

We regret we cannot accept liability or pay any compensation where the performance of our contractual obligations is prevented or affected by unavoidable and extraordinary circumstances. In these booking conditions, unavoidable and extraordinary circumstances mean a situation which is beyond our control, the consequences of which could not have been avoided even if all reasonable measures had been taken. Such situations are likely to include, for example, war, riot, industrial dispute, terrorist activity (including suspected terrorist activity and terror alerts) and its consequences, natural or nuclear disaster, fire, adverse weather conditions, epidemics and pandemics and unavoidable technical problems with transport.

8) Itinerary changes

Whilst we will make every reasonable effort to adhere to our itineraries you must realise that the nature of adventure travel in Africa may require changes in travel plans for which the Company accepts no responsibility. If you request or require itinerary changes you may be liable for any costs we incur to facilitate these (see Insurance below).

9) Acceptance of risks

Adventure travel in Africa involves a degree of risk. Such risks may include amongst others, injury, death, disease, accident, loss of property, inconvenience, delays and discomfort. Please understand that you must accept these potential hazards and that the Company will not be liable for any such risks or claims. You should also be aware that optional excursions outside of the pre-booked and paid for itinerary are undertaken at your own risk.

10) Insurance

You must be adequately insured for any trip as a condition of booking. This should include cover for personal accident and medical expenses, including repatriation, and again you are strongly advised to include cover for cancellation and curtailment.

Please read your policy details carefully and take them with you on holiday. It is your responsibility to ensure that the insurance you purchase provides adequate cover. Please carry a copy with you on the trip and leave a copy with a relative in the your country of origin.

11) Trip leaders

Our leaders and guides are there to ensure your trip runs as smoothly as possible. They will at all times be acting in the best interests of the group. Should the behaviour of any member of the group jeopardise the safety and well-being of the group the leader, or other company representative, may ask that member to leave without recourse to any refund. By signing the booking form you indicate acceptance of the leader's authority to make such decisions affecting the group and individuals.

12) Complaints

If you have any complaint against the Company you should in the first instance inform the trip leader or relevant company representative whilst on the trip so that the complaint may be addressed, and where possible dealt with to your satisfaction. Any further complaint must be made in writing to the Company within 14 days of the end of the trip.